17335 unit M

Seke

Chitungwiza

30 January 2023

The Director Administration and Human Resources

489 Runiville Glenroy Crescent

Highlands

Harare

Dear Sir/Madam

**RE: Application as a Finance Graduate Trainee**

I do hereby apply for a position that has arisen within the organization as a Finance Graduate Trainee. I am a young man aged 24 and I hold a Bachelor of Science Honours Degree in Accountancy from Chinhoyi University of Technology, Degree class: 2.1, Year completed: December 2022.

I am currently working as a Vehicle License Inspector (ZINARA) in the ongoing vehicle license blitz. I also served as revenue assurance clerk (intern) and the position equipped me with several skills in the finance –management accounting department.

I can merge well in a multicultural environment. I am a very keen astute learner willing to be part of a continuously growing organization and taking advantage of everything I can learn.

For further reference, I have attached my C.V and academic certificates along with this application letter. I am patiently waiting for your positive response

Yours Faithfully

Emmanuel Jonasi